

West Lafayette Parks & Recreation Department

Staff Management Report

Monday, April 18, 2016

1. Pennie Ainsworth, Assistant Superintendent's Report

- ✓ We were awarded \$18,500 in Community Development Block Grant funds to continue with ADA improvement in our parks and facilities.
- ✓ Pour Boys Concrete will be awarded the quote for the concrete work for the Kiwanis playground. Their quote was for \$23,861. We will request final approval at the Redevelopment Commission meeting next Wednesday, April 20. Pour Boys will be installing sidewalks around the three playground pods and do some drainage work. The work is to be completed by June 3rd.
- ✓ Fees for adult softball are due by Friday, April 15. 11 men's teams and 22 coed teams are registered to date. Schedule conflict meeting will be held on April 19 for the men's league and April 26 for the coed league.
- ✓ The City's new web site is now live: <http://www.westlafayette.in.gov/>. Cheryl & I have worked to enter the Department activities on the new site. We hope to be able to offer on-line registration this summer.

2. Chris Foley, Recreation Director's Report:

- ✓ 3,500 brochures containing all the summer program offerings have been mailed. Staff have worked on creating barcoded mailing labels to help speed up processing at the Post Office.
- ✓ Mail-in registrations are being accepted and processed now for the City of West Lafayette residents. Non-resident mail-in registration will be processed April 22. All other forms or registrations will be accepted on Tuesday, April 26
- ✓ Spring Non-Contact Football Clinic will be held next week. The clinic is for children in grades K-5 to learn the fundamentals of the game. West Lafayette High School Varsity coach Shane Fry and assistant coaches lead camp at Happy Hollow School.
- ✓ Preparations have begun at the Municipal Pool. The lifeguarding and swim lesson staff have been hired.
- ✓ Applications are still being accepted for playground and maintenance staff.

3. Bess Witcosky, Morton Center Director:

- ✓ The Rehmel Student Art Show opened on April 9th and was a wonderful success. An estimated 200 people were in attendance.
- ✓ The Mor'Danc'n Recital will be held on Saturday, April 30th from 4p-5:30p at the Loeb Playhouse. This is a ticketed event and open to the public. Tickets go on sale April 11th:
 - \$10.00 adults ages 16+ in advance
 - \$5.00 children ages 3-15 in advance
 - \$12.00 adults ages 16+ at the door day of recital
 - \$7.00 children ages 3-15 at the door day of recital
- ✓ Boiler Green Initiative (BGI) is slated to start work installing the rain garden at Morton the week of April 18th. Green Vision will prep the site during the week and BGI plans to do the planting on Saturday, April 23rd from 9a-noon.
- ✓ Global Fest 2016: Looking towards Fall, Global Fest 2016 is Saturday, September 17th from 11a-7p. The Global Fest Committee will continue to partner with Purdue's International Programs and the International Center. A new partnership that has developed is with Purdue Convocations. Convos will bookend the festival with activities on the evenings of Friday, Sept 16th and Saturday, Sept 17th. More details will follow.

4. Jon Munn, Parks Director Report:

- ✓ Met with Gale Payne and Dan Dunten at the CBNA to discuss construction of the new overlook.
- ✓ Attended regular meetings for the Kiwanis Community playground build.
- ✓ All park rest rooms and drinking fountains are open for the season.

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- ✓ Met with the community garden volunteer Don Nead to discuss ADA concerns at the garden, and prep for the season.
- ✓ The pool has been drained, and cleaning is underway. Prep for the season and minor repairs will continue for the next couple weeks.
- ✓ I am interviewing 2 seasonal grounds maintenance applicants this week.
- ✓ Made repairs to the privacy fence at the crew house facility.
- ✓ The soccer fields have been prepped for the season.
- ✓ Work continues on the softball fields and grounds for the season.
- ✓ Met with Bev Shaw about prep work needing to be done for the farmer's market season.
- ✓ Work is completed to lower all amenities to ADA heights at the Morton center women's rest room.
- ✓ Work is underway to make repairs to the boardwalk damaged by fallen tree at the CBNA.
- ✓ The mowing season is underway and work continues on spring grounds clean up.
- ✓ Prep and painting of the Margerum Fountain for the season, we expect to have it in operation 4/15/16.
- ✓ Copies of the Trail and Playground inspections for the month are available at Parks Board meeting 4/18/16.

5. **Dan Dunten, Stewardship Director's Report**

- ✓ Recruited and trained 6 volunteers to assist with the Lilly Nature Center.
- ✓ Worked with two Purdue student groups on different projects. One designed a tri-fold brochure on the Celery Bog Nature Area and the other developed a Prezi presentation on the history of the Nature Area.
- ✓ Met twice with a committee from the Northwestern Heights neighborhood regarding possible play equipment in the Garden Street gathering area.
- ✓ Worked with a Purdue Buildings Management class and they are coming up with 16 different designs for a possible Outdoor Classroom at the Celery Bog Nature Area.
- ✓ Received 6 "You Are Here" signs that show the entire Celery Bog Nature Area, to be installed on trails.
- ✓ Upcoming Events:
 - * DeTrash the Wabash clean-up - April 23rd from 9:00 - 1:00
 - * State Bicentennial Tree Planting - April 22 at 1:00 at the County Courthouse
 - * West Lafayette Arbor Day Planting - April 29th at 11:00 along River Rd., across from the Street Dept.

6. **Janet Fawley, Park Superintendent's Report:**

- ✓ Redevelopment Commission has approved the 2016 Happy Hollow Ravine Footpath Repair construction contract with Simon Construction & the Kingston Trail Design & Engineering Contract with Parsons Brinkerhoff.
- ✓ WREC's last meeting showed the updated versions of both the Central and North Reach master plans.
- ✓ Hit roadblock with Soleado Vista developer as she refused to replace trees that were destroyed on Northwest Greenway Trail. Handed off to city's legal team.
- ✓ I participated in Purdue's Sustainability Summit on 4/2; served as speaker on Community Engagement.
- ✓ Held non-quorum Parks Foundation Meeting. Next meeting to be held on June 7.
- ✓ Flood gauge to be installed at Brown St. overlook by USGS. Agreement to be presented soon.
- ✓ City is working on establishing uniform equipment purchases for City facilities re paper towels, t.p., light bulbs, trash dispensers, etc.
- ✓ New apartment complex to be developed across from Tommy Johnston Park may bring additional resources for the park's maintenance and upgrade. Details in the coming months.